

March 20, 2024

HARBOR COMMISSION MEETING

5:30 P.M.

WASHBURN CITY HALL - 119 N WASHINGTON AVENUE

Commission Members Present: Nick Suminski; Candace Kolenda; Matt Crowell; Michael Wright; Caroline Nelson

Commission Members Absent: Jared Trimbo; Rodger Reiswig

Municipal Personnel Present: Michelle Shrider, Marina Manager; Arianna Austin, Administrative Assistant

Call to Order – President Suminski called the meeting to order at 5:30 p.m.

Approval of Minutes of the February 21, 2024 Meeting – Kolenda moved, and Crowell seconded, to approve and place on file the February 21, 2024 meeting minutes with the noted change. Motion carried 5-0.

Public/Member Comment – Suminski noted the pile of gravel on the east side of the marina is being stored for the highway project.

Treasurer’s Report – Kolenda moved, and Nelson seconded, to accept and place on file the Treasurer’s Report. Motion carried 5-0.

Payment of Invoices – Crowell moved, and Kolenda seconded, to approve the invoice from St’s True Value Hardware in the amount of \$62.94. Motion carried 5-0. Crowell moved, and Kolenda seconded, to approve the invoices from L&M Fleet Supply in the amounts of \$28.05 and \$82.75. Motion carried 5-0. Crowell moved, and Kolenda seconded, to approve the invoice from Ferguson Waterworks in the amount of \$160.62. Motion carried 5-0. Wright moved, and Kolenda seconded, to approve the invoice from City of Washburn – Credit Card in the amount of \$507.25. Motion carried 5-0.

Slip Transfers – Slip #116 Strecker/Shaw and Booth - Nelson moved, and Crowell seconded the approval of the slip transfer for slip #116 Strecker/Shaw and Booth. Motion carried 5-0.

Marina Manager’s Report: Shrider reported that launch will be scheduled for mid-April. Additional foam jacking is needed at the fuel dock, the company is coming tomorrow. Finances are looking good. Utility room repairs are set to be done before April 15 by Cady Plumbing. Waterline repairs are underway. Boat ramp issues may arise due to low water. Ramp signage will go up soon, as will the fish cleaning signage.

Discussion and Action on Potential Development of Additional Boat Storage Building – John Sheldon presented images of the proposed building and site. The investors would like to recoup costs, but do not want to purchase the land and are not looking to make additional profits. Lease agreements would include storage of one to two boats in a 20-foot section, into the extended future. Legal considerations would need to be researched. The city would maintain ownership of the land, and therefore the building. The concrete pad and the metal structure would be paid for by the investors. Utilities, runoff and driveway costs would be the responsibility of the City. The new building would not exceed the line of site of the other boat storage facilities. The door height would need to be 35 feet to accommodate the Travelift. Discussion occurred on the potential expansion of the building in the future. Sheldon would seek bids for the building itself. Suminski noted stormwater runoff. Suminski discussed the history of building proposals in the past near this location, which were declined by both Plan Commission and City Council. Suminski suggested that Sheldon speak with Kluver, DeMars and Motiff. Kolenda noted that mitigating the line of sight would be important. Wright suggested creating a mockup of how the view would be affected coming from Central Avenue. Crowell would like to see figures regarding building costs and projected revenues. Shrider discussed her projections of storage revenue, excluding revenue related to boat repairs during the winters. Shrider noted that current materials being stored in this space are mostly long-standing refuse. Nelson clarified the proposed location. Commission members present approve the concept and to proceed with next steps in the project.

Discussion and Action on Three-Year Statement of Intentions for Harbor Assistance Program – Suminski suggested adding parking lot and drainage repair. Shrider commented on Travelift replacement, lift well interior repairs, improvement of boat storage space, and dredging the marina basin. Kolenda moved, and Crowell seconded the approval of the Harbor Assistance Program list as presented with the edit of listing \$1.5 million for a new Travelift. Motion carried 5-0.

Adjourn – Suminski adjourned at 6:44 p.m.

Respectfully Submitted,
Arianna Austin
Administrative Assistant